



誠聘合約職位

Project Officer (Chuk Yuen) (Ref : POa / ReBond)

Key Responsibilities

- Develop, implement, and evaluate clinical and other service programmes (e.g., therapeutic groups, developmental groups, educational programmes);
- Manage programmes and Projects effectively, ensuring sound budgeting and manpower control;
- Maintain effective communication and build networks with internal units and external organizations;
- Formulate comprehensive care plans in accordance with the Belonging and Desistance Approach and other Society directives;
- Provide direct services tailored to the needs and characteristics of individual service users and their significant others (SOs) through various methods (e.g., interviews, home visits, escort services);
- Identify and utilise internal and community resources to support service users;
- Ensure smooth daily operations, and handle emergencies, service inquiries, case referrals, and walk-in clients;
- Prepare and maintain up-to-date documentation, including programme plans and evaluations, case recordings and reports, and statistical data.

Requirements

- Bachelor degree or above in social work, psychology or social science or above or equivalence;
- Minimum 2 year's working experience in social welfare field.

本會提供之員工福利，包括進修津貼、住院及門診醫療計劃，工作滿五年後可獲額外僱主強積金供款等。應徵者請致函註明申請職位和工作地區，並附詳細履歷、要求待遇和到職日期，電郵至 recruit@sidebyside.org.hk。



(申請人所提供的資料將予保密及只作有關招聘用途)

註冊機構: 香港善導會 (本會為註冊擔保有限公司)